

PROCEDURES FOR REGISTER A COMPLAINT ON OUR WEBSITE

STEPS REQUIRED

1. Visit <https://www.avendusspark.com/>
2. Click on the 'Register a Complaint'

The screenshot shows the Avendus Spark website header with the logo and navigation links: Who We Are, What We Do, Transactions[^], Careers, Avendus Eye, Contact Us, and India. Below the header, the page is divided into two columns. The left column contains contact details: CIN (U65999TN2022PTC149473), SEBI Broking Registration no. (INZ000307037), SEBI Research Analyst Registration no. (INH200009722), Compliance Officer (Research Analyst) (Mr. Sameer Kamath), Compliance Officer (Broking) (Mr. Mahesh Agal), Email address (ie.compliance@avendusspark.com), and For any queries email us at (info@avendusspark.com). The right column contains information for investor grievances: For any investor grievance please contact (investorgrievance@avendusspark.com), For lodging grievances online with SEBI, visit (https://scores.gov.in), and Filing complaints on SCORES - Easy & Quick. It lists steps: a. Register on SCORES portal, b. Mandatory details for filing complaints on SCORES (Name, PAN, Address, Mobile Number, Email ID), and c. Benefits (Effective Communication, Speedy redressal of the grievances). A large arrow points from the left column to a rounded rectangular button labeled 'Register a Complaint'.

3. On clicking, the Client lands on the complaint page where the Client is expected to fill in all the details.

Register a Complaint

NEW COMPLAINT

COMPLAINT STATUS

UCC*

CONTACT NUMBER*

EMAIL ADDRESS*

COMPLAINT DETAILS*

SUBMIT

4. After filling all the details click on Submit Button below and Client's complaint will be registered with Spark Institutional Equities Private Limited. The client will also receive an email with the complaint reference number (Unique ticket number) on the Email Id mentioned during the registration of the complaint.

Register a Complaint

NEW COMPLAINT

COMPLAINT STATUS

UCC*

CONTACT NUMBER*

EMAIL ADDRESS*

COMPLAINT DETAILS*

SUBMIT

Note: Client must enter the correct details for an effective and timely Complaint resolution. Also, Client can email his complaint to investorgrievance@avendusspark.com for Broking related complaints.

STEPS TO CHECK STATUS OF REGISTERED COMPLAINT

Client can check the status of an existing Broking related complaint by sending an email to investorgrievance@avendusspark.com

Client must mention the complaint reference number (Unique ticket number) generated at the time of complaint raised.